

~ MINUTES ~

REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

May 21, 2018 ~ 6:30pm ~ Springdale, WA 99173

<u>MEMBERS PRESENT</u>	<u>GUEST(S) PRESENT</u>	<u>MEMBER(S) ABSENT</u>
Canfield, Jeff (Chair) Roy, Amy Scott, Jim Winters, Rick (Superintendent)	Anderson, Mark Bradford, Briana + 1 youth Cannon, Christine + 1 youth Cobb, Matt Gines, S. Matt Hargrave, Edwina Hixson, Lisa Holsten, Tina Howard, Debra	McIsaac, Sue Miller, Steven Norris, Amanda + 2 youth Rainey, J. Brandon Sulgrove, B. Kim Tietsort, Ivy Wright, Dirk Wright, Tami Beckman, Diana (Vice-Chair) Turner, Justyn

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:35pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Agenda.

CONSENT AGENDA

- Board Meeting Minutes:
 - Regular Meeting – April 16, 2018.
- Personnel / Staff Changes:
 - Resignations – Classified:
 - Leslie (Michelle) Mangis (ParaEducator) – retirement; effective end of 2017-2018 school year.
 - Other – Certificated:
 - Susan Torres Harrison (Certificated Substitute Teacher).
 - Other – Classified:
 - Holly Presho (Emergency Substitute Teacher); 1-month assignment for Margaret Presho.
- Donations:
 - Spokane Tribe of Indians; \$250.00 cash; 8th Grade Seattle trip.
 - #1 Store; \$200.00 cash; 8th Grade Seattle trip.
 - SmartSign.com; 50 Magnetic Door Strips (\$114.50 value); Emergency / Safety situations.
- Accounts Payable:
 - May 2018.
- Payroll:
 - May 2018.

PLANNING AND DISCUSSION

- S.M. Gines asked for permission to remove a tree on the south side of the Ag Shop; would eventually like to have concrete slab poured.
- Request also presented on behalf of M. Bettinson to re-do baseball fields, including dugouts, which can be re-built in class.

PUBLIC FORUM

- Steven Miller requested that the Board reconsider any pending negative action concerning an incident involving his foster son and a Baseball Coach.

HEALTH / WELLNESS (L. Hixson, District / School Nurse)

- Food Allergy Aware School – a comprehensive District plan is being prepared; Cafeteria should be Non-Peanut/Tree Nut; need to encourage “No Sharing”; wants to prepare posters for classrooms; will provide training for staff and substitutes; need to monitor a designated Food Allergy Aware table in Cafeteria; working on Food Allergy and Management Plan (FAMP); may need to prepare updated Board policy/procedure.

PK-5 PRINCIPAL and TITLE I / LAP / SPECIAL EDUCATION DIRECTOR REPORT (E. Hargrave)

- Status.
 - Elementary School – Springdale Elementary School has been identified as a Comprehensive School; many items being worked on, such as:
 - Menu of Best Practices in Math, ELA and Behavior.
 - Staff training in Math intervention strategies scheduled for May 23rd in Spokane (Math 4 Love).
 - Paid for with this 1st round of start-up funds (\$10,000).
 - Wants to hire Debra Kowalkowski as a Math Coach (1-2 days/week) for 2018-2019 school year, to improve teaching strategies in Math.
 - Will receive funding for implementing new strategies (\$30,000).
 - Title I / LAP / SPED:
 - Preparing year-end SPED reports for submission.
 - Title I Schoolwide Plan – Draft is in 1st review.
- Other.
 - Student Recognition:
 - Contest Winners – Soils Poster (E. Hargrave):
 - Jeremy Abrahamson.
 - Sydney Zollman.
 - Art Awards – State General Federation of Women’s Clubs (Tami Wright).
 - Brianna Erickson.
 - Avery Matherly.
 - Lauren Pettit.
 - Yesica Ramirez.
 - Calendar of Events:
 - May 24th at 1:00pm – Spring Concert and Pastries for Parents.
 - May 31st at 2:15pm – Character Traits Awards.
 - June 5th – Elementary Field Day.
 - June 6th – Kindergarten Graduation.

6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)

- Status.
- Other:
 - Driver’s Education Classes – working on application for fall semester offering.
 - Student Promotion and/or Graduation Ceremonies – Middle School (June 5th at 7:00pm); High School (June 2nd at 11:00am; D. Beckman and J. Turner presenting).
 - School Improvement Plan Update (Debra Howard) – focusing on Attendance, Response To Intervention; family and community involvement; targeting educational excellence; classroom walk-through’s.
 - FFA / CTE Update (S.M. Gines).
 - Plant Sale – Sold out completely (hanging baskets gone in 1st 90 minutes).
 - Carnival – Good turnout; 1,903 participants; 2-hour event.
 - Jr. Livestock Show – 15 students this year.
 - Volleyball Camps – Lots of volunteers; 30 sign-ups for Middle School; 20 sign-ups for High School.
 - 8th Grade Seattle Trip (May 24th-25th).
 - Senior Trip to Triple Play (June 1st).

BUSINESS SERVICES DIRECTOR REPORT (S. McIsaac)

- Status.
 - Enrollment – Headcount= 490; FTE = 486.50; includes 32 ALE students (30.85 FTE); Final count date for year is June 1st.
 - Monthly Budget Report – Overall expenses should be at approx. 67%; Transportation posts at the end of August; No response yet on Bus Grant application.
 - 2017-2018 Budget Extension – Need to do by end of June or early-July.
 - 2018-2019 Budget – Plan to have ready for July 16th Board meeting.
 - Audit (2016-2017) – Exit Interview held May 15th; Finding in Child Nutrition, Procurement Procedures; need to create Action Plan.
 - Surplus Items (list attached).
 - F-203 Revenue Projections – Draft begun; next run set for June 2nd (445 traditional, 545 with ALE).

SUPERINTENDENT REPORT (R. Winters)

- Resolution(s):
 - #17-04: A Resolution For Delegating Authority to WIAA.
- Other:
 - Reduction In Force Discussion:
 - 1-on-1 SPED ParaEducator – Employee will be officially notified this week, with Board’s approval.
 - WIAA Membership Renewal (2018-2019) – Renewal does not affect Independent status.

BOARD POLICY REVIEW

- Board Policy, Procedure and/or Form: (1st Reading; notes by L. Hixson)
 - #3416 & #3416P: Students: Medication at School (major changes).
 - #3419 & #3419P: Students: Self-Administration of Asthma and Anaphylaxis Medications (verbiage changes mostly).
 - #3420 & #3420P: Students: Anaphylaxis Prevention and Response (verbiage changes mostly).

EXECUTIVE SESSION (RCW 42.30.110)

At 7:45pm, J. Canfield (as presiding officer), announced the intent of the Board to enter into an Executive Session not expected to exceed 60 minutes (per employee) to: receive and evaluate complaints or charges brought against a public officer or employee [§(1)(f)]; and/or evaluate the qualifications of an applicant for public employment or to review the performance of a public employee [§(1)(g)]. The regular meeting re-convened at 8:40pm. No motions were made during the Executive Session.

BUSINESS

- Consent Agenda – A. Roy made a motion to accept and approve all items of the Consent Agenda); said motion also includes the May 2018 Accounts Payable and May 2018 Payroll (all as noted below); J. Scott seconded; motion carried.

Gen Fund	Warrant numbers	161654	through	161674	\$	18,109.07
	Warrant number	161675			\$	279.06
	Warrant numbers	161676	through	161772	\$	109,249.21
ASB – K8	Warrant number	161652			\$	205.14
	Warrant numbers	161705	through	161706	\$	1,866.48
ASB – HS	Warrant number	161653			\$	668.33
	Warrant numbers	161707	through	161715	\$	2,909.67
Payroll	Warrant numbers	161676	through	161704	\$	494,479.94

- Resolution(s) – A. Roy made a motion to approve and adopt the resolution listed below; J. Scott seconded; motion carried.
 - #17-04: A Resolution For Delegating Authority to WIAA.
- Other:
 - A. Roy made a motion to declare as ‘surplus’ the items listed in Attachment #1; J. Scott seconded; motion carried.
 - A. Roy made a motion to approve the WIAA Membership Renewal (2018-2019); J. Scott seconded; motion carried.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

A. Roy made a motion to adjourn at 8:52pm; J. Scott seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)